



ALL SAINTS RC SCHOOL, YORK
Diocese of Middlesbrough



ADMISSIONS POLICY FOR ALL SAINTS SIXTH FORM (September 2019)

'Jesus said, Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these'. (Matthew 19.14)

1. Principles of the Policy

All Saints RC School was founded by the Catholic Church to provide education for baptised Catholic children. The school is run by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ.

2. Aims

This policy establishes the principles by which students will be admitted into the school sixth form in the event there are more applicants than places. All students are required to apply for a place in the Sixth Form.

3. Definitions

Looked after child in Public Care

A **looked after child** is a pupil who is in the care of a LA or provided with accommodation by that authority. (For more in depth definitions see sections 8, 14A and 22(1) of the Children Act 1989 and section 46 of the Adoption and Children Act 2002).

Catholic

Children who have been baptised as Catholics or have been formally received into the Catholic Church. All applicants seeking admission under any of the criteria 1 to 4 will be asked to provide evidence that the child has been baptised as a Catholic or has been formally received into the Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception into the Catholic Church will suffice.

Catechumen

A Catechumen is a member of the catechumenate of the Catholic Church; they are under instruction to become a member of the Catholic Church. A certificate of reception into the order of catechumens will normally evidence this.

Brother and sister (sibling)

Brother or sister includes half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit, at the same address as that sibling and is in attendance at the same school on the date of admission.

Eligible parents

Eligible parents are defined as staff employed at All Saints for two or more years or potential staff who will meet a skills shortage.

Churches Together in England See

http://www.cte.org.uk/Groups/234772/Home/Contacts/Member_Churches_list/Member_Churches_list.aspx -

Applicants seeking admission under criteria 8 will be required to produce a baptismal certificate or a letter confirming their baptism.

Distances

Distance will be measured by the shortest walking route from the front door of the child's home address to the main entrance of the school, using the Local Authority's GIS computerised measuring system, with those living closer to the school receiving the higher priority.

4. Implementation

Whenever there are more applications than places available priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below.

The Governing Body is the Admissions Authority and is responsible for determining the school's admissions policy. The Published admission number for external students for September 2019 is 35.

Admission to the Sixth Form

1. Admission to the Sixth Form will be from:
 - a) Students in Year 11 at All Saints RC School
 - b) Students from outside of All Saints RC School
2. Students on roll at All Saints RC School are required to apply for a place in the Sixth Form as are students from other schools.
3. The entry requirements for admission to the Sixth Form shall be the same for students on roll in Year 11 at the school and external applicants.
4. Students will be enrolled into the Sixth Form prior to the start of the Autumn Term in each school year although there may be some occasions when students transfer during the academic year.

Entry requirements

All those seeking admission to the Sixth Form must achieve the necessary grades for access onto the courses they have chosen (refer to the subject specific entry requirements). All applications are subject to approval by the sixth form team. Should a subject applied for not have been studied previously at GCSE entry will be at the discretion of the sixth form team in negotiation with the department and under the criteria they determine e.g. evidence in the form of a portfolio or prior attainment. Access to new subjects (not necessarily available at GCSE) is dependent on the applicants' GCSE profile and on condition that no more than two new subjects are studied.

Oversubscription criteria

Children with an **Educational Health and Care Plan** which names our school in their plan will be admitted to the school.

Where there are more applications for admission than the number of places available in any year group, places will be offered according to the following order of priority (The oversubscription criteria):

1. Catholic “children looked after” (in public care) and Catholic children previously ‘looked after’ but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after.
2. Catholic children of members of school staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made.
3. Other Catholic children.
4. Other ‘children looked after’ (in public care) and other children previously ‘looked after’ but ceased to be so because they became adopted, or became subject to a residence or special guardianship order immediately following having been looked after.
5. Catechumens.
6. Children with a brother, sister or eligible parent at the school at the time of proposed enrolment.
7. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see definitions)
8. All other applicants.

Where the offer of places to applicants in any of the categories would lead to over subscription within that category, applicants will be prioritised in the following order:

1. Children who have a brother or sister at the school at the time of proposed enrolment.
2. Children currently in receipt of Free School Meals or children who have been in receipt of Free School Meals in the last six years.
3. Children with one or more parents that are in the armed services.
4. Those with the shortest safe walking route from their home to school. Distance will be measured by the shortest walking route from the front door of the child’s home address to the main entrance of the school, using the Local Authority’s computerised measuring system, with those living closer to the school receiving the higher priority.

The number of students who have applied for each course will need to be taken into account, meaning that extra students can sometimes be accommodated over the admission number if the student’s chosen course is not full.

5. **Monitoring, Evaluation And Review**

The Governing Body will review this policy every year and assess its effectiveness and implementation

6. **Availability**

This policy, and its advisory Notes for Guidance, will be included in the Staff handbook. Copies will also be available, if required, from the Head Teacher’s secretary and the school website.

Person Responsible:	<i>Assistant Headteacher (Head of Sixth Form)</i>
Reviewed by:	<i>Governors’ Admissions Committee</i>
Last Review Academic Year:	<i>Jan 2017</i>
Adopted by Governing Body	<i>Mar 2017</i>
Next Review Academic Year:	<i>Jan 2018</i>



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Sixth Form Admissions Policy, notes for guidance

*"Blessed are those who have discovered wisdom, those who have acquired understanding".
(Proverbs 3.13)*

The governing body is responsible for admissions to this school, not the Local Authority.

The total number of children in each year group may not normally exceed 260.

Appeals

Any student refused the offer of a place in the sixth form has the right of appeal to an independent appeals panel.

False Information

Where the School has made the offer of a place in the sixth form on the basis of a fraudulent or intentionally misleading application which has effectively denied a place in the sixth form to a student with a stronger claim, the offer of a place will be withdrawn.

Late Applications

Late applications will be considered up to the end of the September in the Autumn Term. Option blocks are fixed after the application deadline has passed meaning that all options may no longer be freely available to choose. Any offers or conditional offers may be subject to the size or projected size of classes.

Timetable for Admission

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| 1. Students complete application. | January 2019 |
| 2. Applications processed. | February 2019 |
| 3. Option blocks are fixed based on applications.
School makes conditional offer and this is
Communicated to parents. | March 2019 |
| 4. GCSE results are published. | August 2019 |
| 5. Admission confirmed or refused. | August 2019 |
| 6. Independent appeals | September 2019 |

Churches Together in England See

http://www.cte.org.uk/Groups/234772/Home/Contacts/Member_Churches_list/Member_Churches_list.aspx -